



**MINNESOTA STATE**  
Board of Trustees

**AGENDA ITEM SUMMARY**

**NAME:** Academic and Student Affairs Committee

**DATE:** March 19, 2025

**TITLE:** Proposed Amendment to Board Policy 3.7 Statewide Student Association (First Reading)

Action

Review and Discussion

*This item is required by policy*

**PRESENTERS**

Satasha Green-Stephen, Senior Vice Chancellor for Academic and Student Affairs  
Scott Goings, General Counsel

**PURPOSE**

Board Policy 1A.1 Minnesota State Colleges and Universities Organization and Administration, Part 6. Board Policies and System Procedures requires board review and approval of proposed board policy changes and that each board policy is reviewed at least once every five years.

**BACKGROUND INFORMATION**

The proposed amendment updates Part 3. Fees to address the concerns raised by the Statewide Student Associations. Part 3, Subpart B. Fee Change Proposal is new language that clarifies the process to be used when submitting a fee change proposal and the required information in the proposal.

**RECOMMENDED ACTION (FIRST READING DRAFT)**

The Academic and Student Affairs Committee recommends that the Board of Trustees approve the proposed amendment to Policy 3.7.

*Date Presented to the ASA Committee:* 3/19/25

*Date Presented to the Board of Trustees:* First reading – no action taken.

*Date of Implementation:* TBD

## PROPOSED CHANGES (FIRST READING DRAFT)

Single underlining represents proposed new language.

Strikeouts represent existing language proposed to be removed.

### 1 3.7 Statewide Student Associations

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#### 3 Part 1. Statewide Student Association Recognition

4 The Minnesota State University Student Association (doing business as Students United), for state  
5 university students, and the Minnesota State College Student Association (doing business as LeadMN),  
6 for state community and technical college students, are each recognized as the one statewide student  
7 association for their respective student associations and students.

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#### 9 Part 2. Campus Student Association Affiliation

10 Each campus student association shall be affiliated with its statewide student association and all  
11 students enrolled in credit courses will be members of their respective statewide association.

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#### 13 Part 3. Fees

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##### 15 Subpart A. Fee setting

16 Each statewide student association shall set its fees and shall submit any changes in its fees to the  
17 Board of Trustees for review. The board may revise or reject the fee change during the two board  
18 meetings immediately following the fee change submission.

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##### 20 Subpart B. Fee change proposal

21 The system office Student Affairs and Enrollment Management unit shall provide the statewide  
22 student associations with document templates for the proposal. A statewide student association  
23 proposing a change in a fee shall submit a written proposal to the Board of Trustees that includes  
24 the following elements:

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26 1. How the proposal supports the mission and purpose of the statewide student association as  
27 stated in its governing documents, board policy, and state statute;

28 2. History of the statewide student association fee amount;

29 3. The statewide student association's internal process for developing and approving the  
30 proposal;

31 4. Evidence of student and campus student association consultation and support, including the  
32 public record of vote authorizing modification of the fee within the budget;

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34 5. Current budget vs. actual income and expenses; and

35 6. Anticipated budget for upcoming fiscal year that includes information on the  
36 activities/projects the proposed fee modification will support.

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##### 38 Subpart C. Fee collection and forwarding

39 Fees must be collected for each enrolled credit by each college and university and must be credited  
40 to each association's account to be spent as determined by that association. For purposes of this  
41 policy, enrolled credits include all credits in which a student has enrolled and not dropped before  
42 the college or university drop deadlines. Fees must be forwarded by the college or university to the  
43 statewide student association whether or not the college or university has received payment for  
44 fees.

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#### 46 Part 4. Recognition Process

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**Subpart A. Statewide student association recognition**

Recognition of the associations listed in Part 1 must continue until such recognition is repealed by the ~~b~~Board of Trustees and succeeded by an appropriately constituted association representing the same group of students.

**Subpart B. Repeal of recognition**

Repeal of recognition by the board must occur if the following actions occur:

1. Two-thirds vote by the existing statewide student association indicating no confidence, expressed by a petition to the board in accordance with the procedures set forth in the association’s governing documents; and
2. Two-thirds of existing campus student associations, in accordance with their governing rules, submit petitions to the board indicating no confidence.

Dissolution of a statewide student association must be subject to each association's internal procedures as indicated in their respective governing documents. Recognition of a statewide student association is repealed automatically upon dissolution of the student association. A notice of intent to dissolve must be sent to the board.

**Subpart C. Recognition of new statewide student association**

Following repeal of recognition of a statewide student association, recognition of a new statewide student association must be granted after the presentation of a petition to the board which expresses support of the new association and ~~approval is approved~~ by two-thirds of the campus student associations.

**Part 5. Implementation**

The chancellor shall develop an agreement between Minnesota State Colleges and Universities and each statewide student association to implement this policy, including provisions addressing payment of fees collected.

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*Related Documents*

- [Board Policy 2.1 Campus Student Associations](#)

To view any of the following related statutes, go to the [Revisor's Office website](#). You can conduct a search from this site by typing in the statute number.

- Minn. Stat. § 136F.22 Student Associations

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*Policy History*

**Date of Adoption:** 10/18/94  
**Date of Implementation:** 10/18/94  
**Date of Last Review:** 01/27/21

**Date and Subject of Amendment:**

Xx/xx/25 – Full review, added subpart headings in Part 3 along with the elements of a fee change proposal in Part 3, Subpart B, and made several technical edits.

01/27/21 – replaced “board” with the “Board of Trustees” in Part 3.

05/16/18 - Amended Part 1 to reflect new student association names. Applied the new formatting and writing styles which resulted in multiple technical edits.

Additional [HISTORY](#)